

**MINUTES OF THE MONTHLY MEETING OF HARDEN VILLAGE COUNCIL
HELD ONLINE ON 8th October 2020 AT 7.15PM**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Kay Kirkham
Cllr Ann Taylor
Cllr Falak Ahmed
Cllr Jools Townsend
Cllr Paul Sullivan
Ken Eastwood (Clerk)

1/10/20 Apologies for Absence

None.

2/10/20 Disclosures of Interest

None.

3/10/20 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 10th September, 2020 were proposed as a correct record by Cllr Taylor.
- b) The minutes of the Neighbourhood Plan Project Team meeting held on 1st October, 2020 were received. Cllr Kirkham thanked Cllr Townsend for chairing the meeting in her absence.
- c) The Outstanding Issues report was duly noted. The following actions were proposed: -
 - Cllr Townsend to contact the Friends of St Ives and report back to the next meeting.
 - The Chair to circulate an email from Bradford Council re. the process to register parts of Bingley St Ives as Assets of Community Value.

4/10/20 Public Representation

None.

5/10/20 Traffic & Transport Update

There was a general discussion on actions following the Harden Traffic Study report undertaken by Met Consultancy Group. Cllr Townsend commented on the advice provided by Sustrans with regard to opportunities to link up villages and connect this work with other active travel schemes being progressed locally.

Resolved:

Cllr Townsend to follow up contact with Bradford Highways. The Clerk to circulate the amended joint statement.

6/10/20 Councillor Vacancy

The Clerk reported that Bradford Council had said there had not been a request to fill the Village Councillor vacancy by election and therefore the vacancy can be filled by co-option. There was a discussion about how to promote the opportunity widely within the community and with various groups and sports clubs etc. The Clerk stated one expression of interest had been received. A poster had been drafted which school had kindly agreed to distribute by email.

Resolved:

To finalise the poster and distribute widely. All Members to give thought to other promotional opportunities.

7/10/20 Emergency Plan

Cllr Ahmed provided an update on progress with development of an emergency plan for Harden.

Resolved:

That all Members populate the draft Emergency Plan and that it be included as an agenda item at the next meeting.

8/10/20 Signage & Wayfinding

Opportunities to display signage and enhance wayfinding within the village were discussed. Examples previously circulated to Members were reviewed. Members supported the idea of a welcome sign (map) linked to wayfinding posts with walking times displayed. Improved village gateway signs were also discussed and it was observed that better signage would give a stronger impression that the village is cared for and welcoming.

Resolved:

That the Clerk obtains some quotes and prices for consideration at the next meeting.

9/10/20 Horticulture

Recommendations for additional planting were considered.

Resolved:

To authorise additional expenditure on Aliums, as recommended by the Gardener.

10/10/20 Remembrance Service

Arrangements for Remembrance Sunday, on 8th November were discussed. It was noted that Covid guidance and precautions may mean the service will not be able to go ahead in the usual way. It was noted that the memorial flags and steps were covered in algae and needed cleaning.

Resolved:

To authorise the purchase of a wreath from the Royal British Legion. The Clerk to contact the Gardener and make arrangements for the cleaning of the memorial flags and steps. The Clerk to liaise with the churches and Bradford Council with regard to remembrance service arrangements.

11/10/20 Exchange of Information

Cllr Taylor mentioned a stretch of overgrown land on Wilsden Road where vegetation is encroaching the pavement and needs cutting back. In addition, there are two footpaths in this location that are badly overgrown. The Clerk to refer to Bradford Council.

Cllr Sullivan mentioned a 5-week road closure from Ling Bob towards Allerton. Works by Northern Powergrid will potentially have an impact on travel to and from Harden. Cllr Kirkham commented on the impact on bus services. Further details to be circulated in due course.

12/10/20 Correspondence

- a) Email from Bradford Council re. Harden Village Council vacancy. Noted.
- b) Email from a resident re. parking at Goit Stock. Noted that the Clerk had not received the petition. Cllr Bryan to check his email.

13/10/20 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Payment No.	Amount	Description
Bradford MDC	2020-21-29	£1,163.85	Salary payment
Maddison Gardens	2020-21-30	£45	Horticulture
YLCA	2020-21-31	£15	Online training

- b) To note the following trial balances: -

Harden Village Council 3 rd October 2020				
Item	Budget 2020/21	Expenditure to date	Budget Remaining	Forecast Shortfall (-) Surplus (+)
Staff Costs	9,000	6,554	2,446	-3,750
Travel	300	24	276	200
Subscriptions	1,500	1,705	-205	0
Insurance	500	0	500	0
Audits	400	380	20	-20
Newsletter	850	0	850	0
Website	825	520	305	0
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	5,000	1,732	3,268	0
Training	400	0	400	200
Repairs	100	0	100	50

Signed:

Harden Village Council				
3rd October 2020				
Item	Budget 2020/21	Expenditure to date	Budget Remaining	Forecast Shortfall (-) Surplus (+)
Stationery	250	11	239	100
PC equipment	250	0	250	0
Small grants	1,000	0	1,000	500
Horticulture	1,000	739	261	0
Projects & Assets	17,075	166	16,910	10,000
S 137	200	0	200	0
Other	125	60	66	0
	39,775	11,890	27,885	8,280

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 st April 2020	14,696.64	
Add: income to date	43,352.41	
Less: expenditure to date	(12,258.46) (incl. VAT)	
Total:		45,790.59

Bank account balances 3rd October 2020

Community Account	35,574.01	
Business Account	10,216.58	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		45,790.59

14/10/20 Minor Items and Items for Next Agenda

Signage, vacancy and emergency plan.

15/10/20 Next Meeting

To confirm the date of the next virtual Village Council meeting as 12th November 2020, at 7.15pm. The Chair closed the meeting at 8.29pm.